



## **CANADIAN SOCIETY OF SAFETY ENGINEERING (CSSE) CALGARY CHAPTER STUDENT BURSARY APPLICATION INSTRUCTIONS**

### **Qualifications**

To be eligible for consideration for a CSSE student bursary, the following criteria must be met:

- Applicants must show financial need such that they do not qualify for scholarships or awards, and are paying for enrolment in a program on their own without assistance.
- Applicants must use the bursary for safety or environment related courses and must be working toward a certificate in a related field.
- Applicants must submit a fully completed application form. Failure to complete any section of the form will mean automatic disqualification. If a section is not applicable, N/A is to be marked in that area. Sections are not to be left blank.
- Applicants must provide their permanent address and must reside in Calgary, or a surrounding area.

### **Process**

Application forms can be filled out online at <http://www.cssecalgary.com>. Search bursary/student.

Completed applications must be received by CSSE administration ([attendance@cssecalgary.com](mailto:attendance@cssecalgary.com)) by May 1<sup>st</sup> for the spring bursary and by September 1<sup>st</sup> for the fall bursary.

The successful applicant will be notified within 30 days after application closing date.

### **Bursary Amount**

Each bursary awarded will be in the amount of \$500. Bursaries can be used to cover tuition and any leftover funds may be used to purchase books related to the enrolled course.

### **Proof of Utilization**

Applicants must supply proof of registration/payment in order to be reimbursed.

### **Determination**

The CSSE Executive will determine the student for all bursary awards. Decisions of the CSSE Executive are final. Only the successful applicant will receive notification. Bursary is valid for 1 year after initial notification of award.