



## **CANADIAN SOCIETY OF SAFETY ENGINEERING (CSSE) CALGARY CHAPTER MEMBER BURSARY APPLICATION INSTRUCTIONS**

### **Qualifications**

To be eligible for consideration for a CSSE member bursary, the following criteria must be met:

- Applicant must be an active member of the Calgary Chapter CSSE in good standing
- Applicant must state the reason for application (i.e. present company does not cover the cost of professional development and/or entrance fees for professional conferences etc.)
- Applicant cannot be a current member of the CSSE Executive
- Applicants must submit a fully completed application form. Failure to complete any section of the form will mean automatic disqualification. If a section is not applicable, N/A is to be marked in that area. Sections are not to be left blank.

### **Process**

Application forms can be filled out online at <http://www.cssecalgary.com>.  
Search bursary/member

Completed applications must be received by CSSE administration ([attendance@cssecalgary.com](mailto:attendance@cssecalgary.com)) by May 1<sup>st</sup> for the spring bursary and by September 1<sup>st</sup> for the fall bursary.

The successful applicant will be notified within 30 days after application closing date.

### **Bursary Amount**

Each bursary awarded will be in the amount of \$500. Bursaries can be used to cover tuition and any leftover funds may be used to purchase

books related to the enrolled course. Bursary may also be used for professional development courses and/or professional conferences.

### **Proof of Utilization**

Applicants must supply proof of registration/payment in order to be reimbursed.

### **Determination**

The CSSE Executive will determine the member for all bursary awards. Decisions of the CSSE Executive are final. Only the successful applicant will receive notification. Bursary is valid for 1 year after initial notification of award.